



## Job Description

### Class Teacher with TLR

Responsible to	The Headteacher
Salary	MPS/UPS +TLR2
Contract	Full-time permanent
Main base	Unity Community Primary

#### Main purpose of the post

To be responsible for the provision of high-quality Teaching and Learning, achievement and welfare in the classroom, maximising potential and success for all. To be a role model and raise levels of progress and attainment for all children. To have high expectations of all learners which ensures a high level of attainment and progress. To develop good behaviour and positive attitudes to learning. To nurture effective personal and social development.

**To carry out all duties of a school teacher as set out in the current School Teachers Pay and Conditions document and the Professional Standards for Teachers document.**

#### Main duties of the post

##### **Classroom Responsibilities:**

1. To ensure high standards of work, attendance and punctuality from pupils, in accordance with agreed school policy and practice.
2. To teach children in the Primary age range, catering for and having particular regard to the ability and the aptitude of children within the class, including the planning, preparation of lessons according to the educational needs of the children and marking of their work.
3. To carry out such particular professional duties from the School Teachers' Pay and Conditions Document as the Headteacher may reasonably direct, which include:
  - Assessment of children
  - Recording and reporting assessments
  - Where appropriate, contributing to the professional development of other staff
  - Activities in the review and development of the curriculum or organisation and pastoral functions of the school
  - Participating in training and professional development
4. To support the school's ethos, aims and curriculum policies in order to promote the welfare, progress and continued development of the school and its children.
5. To organise and monitor the work of pupils (or agreed groups) fulfilling the requirements of the National Curriculum and school policies.
6. To share corporate responsibility for the well being, safety and discipline of all pupils by implementing agreed school policies.
7. To liaise with the SENCO or outside agencies as and when necessary.
8. To develop a stimulating learning environment that will encourage and facilitate children's development.
9. To supervise the work of teaching assistants, students, volunteers and parent helpers.



10. To liaise with parents, providing opportunities for them to discuss and consult about their child's learning and progress.

11. To liaise with outside agencies which may include, other schools, pre-school groups, professional bodies, MAT, training institutions etc (in connection with your curriculum responsibility).

#### **School Responsibilities:**

- To contribute to displays of work in other parts of the school.
- To take part in directed hours activities – staff meetings, working parties and INSET.
- To attend whole school events (Christmas and summer fairs, school concerts) as required.
- To participate in Performance Management objective setting and review meetings as required.

#### **TLR responsibilities:**

- Monitor and evaluate the teaching of Science across the school. This will include: learning walks, lesson observations, pupil voice, informal discussions, analysis of outcome data, attending planning sessions.
- Be an exemplary teacher of Science; acting as a professional model to colleagues and learners. Ensure the Science curriculum is inclusive and secures good learning progress for all groups of pupils (including pupils with SEN, EAL, disadvantage and higher attaining)
- Ensure the Science curriculum covers the National Curriculum and is effective in raising learning outcomes. Ensure there is accurate and reliable assessment of pupil outcomes to inform next step planning.
- Use evidence from monitoring and evaluation, create strategic action plans to secure improvement.
- Provide high quality feedback and training to colleagues, based on monitoring and evaluation, to improve teacher expertise and raise outcomes. This would include: coaching conversations, mentoring, co-planning and team teaching, developing resources, leading staff training or targeted CPD, attending curriculum planning meetings, opening your classroom for others to learn from your exemplary practice.
- Keep up to-date with innovative practice, grounded in research, that positively impact pupil progress in Science.
- Prioritise and manage your time effectively and efficiently. Establish clear, high expectations of teaching and learning and hold yourself and others to account to meet high standards.
- Audit teaching and learning resources to ensure the Science curriculum can be delivered effectively by teachers. Ensure the most effective resources (including ICT) are available to teachers to enhance and enrich the curriculum and secure high outcomes.

#### **General work related expectations**

1. To work within the Big Life group's values ethos and vision
2. To contribute to the development of the Big Life Schools
3. To work in accordance with all policies and procedures of the Big Life group, particularly (but not exclusively) Health and Safety; Information Governance and Safeguarding
4. To commit to own personal development and attend training or development activities as required
5. To work in accordance with all relevant legislation
6. To undergo regular supervision and an annual appraisal



## Person Specification

The successful candidate must be able to demonstrate that they meet all of the following points below.

Key: Method of Assessment; A=Application form; I=Interview; O = Observation

Area	Method of assessment
<b>1.Experience</b>	
a. To be a qualified teacher	A
b. To have had at least three years', recent experience of teaching children across the primary age range in the UK	A/I
c. To have attended recent, relevant courses or pursued other forms of professional development	A
<b>2. Abilities</b>	
a. Be an excellent classroom practitioner	A/I/O
b. Communicate effectively in a variety of ways	A/I
c. Self-evaluate and evaluate progress of others	A/I
d. Liaise with relevant staff with regards to class and whole school issues	A/I/O
e. Lead, support and motivate staff and children to raise attainment	A/I/O
f. Be an effective team player	A/I
g. Manage time effectively	A/I
h. Promote effective links and build quality relationships with parents/carers, relevant agencies and the local community for the benefit of individual children and the whole school	A/I
<b>3. Knowledge and Understanding</b>	
a. Knowledge and understanding of current developments underpinning school organisation and the curriculum	A/I
b. Understanding of the needs of groups of children and families who may experience barriers to learning to ensure that inclusion is at the heart of educational delivery	A/I/O
c. Have a clear working understanding of assessment procedures and practice	A/I/O
d. Full understanding of and willingness to implement safeguarding procedures	A/I
<b>4. Work Related Circumstances: Commitment to:</b>	
a. The aims, policies and ethos of Unity Community Primary School	A/I
b. Working with parents/carers, governors and the local community	A/I
c. Good attendance	A
d. Undertake further professional development	A
e. Consent to undergo appropriate vetting procedures and a satisfactory Disclosure and Barring Service Enhanced check	A
<b>5. Personal</b>	
a. Excellent role model	A/O
b. Positive and enthusiastic	A/I/O
c. Well organised	A/I/O
d. Pro-active	A/I/O
e. Creative	A/I/O